

# Training & Development Policy

Even as a solo business, staying informed, skilled, and up to date is a big part of giving dogs - and their owners - the best possible experience. I take my role seriously, and that means regularly reviewing my knowledge, updating my skills, and making sure I'm always working in line with the latest guidance, regulations, and best practice.

#### Ongoing learning

I am committed to regularly:

- Reviewing legislation and guidance relating to animal welfare, canine behaviour, first aid, and licensing.
- Keeping up with local authority requirements under the Animal Activity Licensing Regulations.
- Staying informed through reputable industry sources, training bodies, and updates from DEFRA or relevant professional organisations.

## Professional development

I am aim to complete at least one formal training or CPD course per year, covering topics such as:

- Canine behaviour and communication
- Dog first aid

- Infection control
- Puppy care and development
- Emergency preparedness

I also seek out informal learning opportunities through:

- Webinars, podcasts, and books from trusted professionals
- Industry newsletters and updates
- Networking with other experienced dog professionals

#### Keeping records

- I keep a log of all training completed, including certificates, dates, and course details.
- Policy and procedure documents are reviewed annually or sooner if regulations change.
- Any new learning is reflected in my day-to-day practice, and policies are updated accordingly.

## Why it matters

The more I know, the better care I can give. This isn't just a jobit's a responsibility. By staying informed and proactive, I can give every dog a safer, happier experience, and offer owners true peace of mind knowing that I'm always working to the highest possible standard.